



**CITY OF BURBANK**  
PURCHASING DIVISION  
301 EAST OLIVE AVENUE P.O.BOX 6459  
BURBANK, CALIFORNIA 91510-6459  
(818) 238-5466

13-JUL-11

BLANKET PURCHASE ORDER NO  
116513 REV 6

Page 1 of 1

**Changed Purchase Order**

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES,  
SHIPPING PAPERS, PACKAGES, AND CORRESPONDENCE

**PLEASE DELIVER TO:**

CITY OF BURBANK  
275 E OLIVE AVE  
Burbank, CA 91502  
United States

**DELIVERY DUE**

F.O.B : Delivery

TERMS: Net 30

**VENDOR NAME AND ADDRESS:**

OFFICE DEPOT  
BUSINESS SVC DIVISION  
3366 E WILLOW ST  
SIGNAL HILL, CA 90806  
United States

EFFECTIVE FROM: 01-NOV-08 To:							
REQ #		REQUESTED BY		VENDOR # 4933		PHONE #	
ITEM	DESCRIPTION			QTY	UOM	UNIT PRICE	TOTAL AMOUNT
<p>RENEWAL OF PRICE AGREEMENT NO. 1678 TO FURNISH AND DELIVER OFFICE SUPPLIES, IN ACCORDANCE WITH US COMMUNITIES MASTER AGREEMENT NO. 42595 BY AND BETWEEN COUNTY OF LOS ANGELES AND OFFICE DEPOT FOR OFFICE AND CLASSROOM SUPPLIES, DATED JANUARY 2, 2006, COOPERATIVE PURCHASE IN CONFORMANCE WITH CITY OF BURBANK MUNICIPAL CODE 2-2-113 (g).</p> <p>CHANGE ORDER NO. 1 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$100,000</p> <p>CHANGE ORDER NO. 2 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$60,000</p> <p>CHANGE ORDER NO. 3 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$40,000.</p> <p>CHANGE ORDER NO. 4 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$50,000.</p> <p>CHANGE ORDER NO. 5 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$50,000.</p> <p>CHANGE ORDER NO. 6 - INCREASE TOTAL AMOUNT OF PURCHASE ORDER BY \$50,000.</p>							
REFER QUESTIONS TO (818) 238-5466				BUYER NAME: K SHADLE VENDOR CONTACT:		TOTAL 1,300,000.00	

NOTICE: This order is subject to the terms and conditions shown of the face and reverse side hereof.  
The City is exempt from Federal Excise Tax.

MAIL INVOICE IN DUPLICATE TO  
CITY OF BURBANK  
275 E OLIVE AVE  
Burbank, CA 91502  
United States

CITY OF BURBANK, CALIFORNIA

  
PURCHASING MANAGER



# CITY OF BURBANK

PURCHASING DIVISION  
301 EAST OLIVE AVENUE - P.O. BOX 6459  
BURBANK, CALIFORNIA 91510-6459  
(818) 238-5466

05-NOV-08

PURCHASE ORDER NO.  
116513 REV 0  
PURCHASE AGREEMENT

THE ABOVE NUMBER MUST APPEAR  
ON ALL INVOICES, SHIPPING  
PAPERS, PACKAGES AND  
CORRESPONDENCE.

## PLEASE DELIVER TO:

CITY OF BURBANK  
275 E OLIVE AVE  
Burbank, CA 91502  
United States

## DELIVERY DUE

F.O.B.  
Delivery

## VENDOR NAME AND ADDRESS:

OFFICE DEPOT  
BUSINESS SVC DIVISION  
3366 E WILLOW ST  
SIGNAL HILL, CA 90806

## TERMS

Net 30

PAGE 1

Effective From: 01-NOV-08 To:

VENDOR NO: 4933

REQ. NO.

REQUESTED BY: CITYWIDE

VENDOR PHONE:

ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	TOTAL AMOUNT
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RENEWAL OF PRICE AGREEMENT NO. 1678 TO FURNISH AND DELIVER OFFICE SUPPLIES, IN ACCORDANCE WITH US COMMUNITIES MASTER AGREEMENT NO. 42595 BY AND BETWEEN COUNTY OF LOS ANGELES AND OFFICE DEPOT FOR OFFICE AND CLASSROOM SUPPLIES, DATED JANUARY 2, 2006, COOPERATIVE PURCHASE IN CONFORMANCE WITH CITY OF BURBANK MUNICIPAL CODE 2-2-113 (g).

All prices and amounts on this order are expressed in : US Dollar

1

OFFICE SUPPLIES - NOT  
TO EXCEED

500,000.00

Call

REFER QUESTIONS TO: (818) 238-5466

VENDOR CONTACT:

BUYER NAME: K SHADLE

TOTAL

500,000.00

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CITY OF BURBANK, CALIFORNIA

MAIL INVOICE IN TRIPLICATE TO  
FINANCIAL SERVICES DEPARTMENT  
P.O. BOX 6459 BURBANK, CALIFORNIA 91510-6459

*Paul Herman*  
PURCHASING MANAGER